



INCLEMENT WEATHER PROCEDURES DAYBREAK ADULT DAY SERVICES

This notice is to provide information and to clarify our procedures for opening Daybreak during inclement weather. **We will make every effort to open the center but will only do so if we feel we can safely transport our participants.** We will be making our decision **based upon the best information we have available at the time.**

1. Daybreak **DOES NOT FOLLOW THE FREDERICK COUNTY SCHOOL SYSTEM SCHEDULE.** This includes both inclement weather closings and holiday closings.
2. We will make a decision about our status for the day by 7 am. Our outgoing voicemail message will be changed to reflect our status (closed or delayed opening). **Please call the center voicemail at 301-696-0808 to get the status update after 7.** There will be times that the voicemail will instruct you to call Christina's cell phone for an update. That number is 240-357-5541. In situations of severe and obvious weather, the voice mail may be changed earlier. **Calling in to hear the message is the most reliable way to determine our status. PLEASE CALL THE CENTER VOICEMAIL.**
4. We will also post our status on our Facebook page.
www.facebook.com/daybreakadultdayservicesfrederick
3. We will contact WFRE (99.9FM) and KEY 103 (103.1FM) with our status change. You may hear information about our status on the radio or their website.
5. Rather than close, we may choose to delay our buses by an hour if we feel travel will improve with a small wait. We will generally still open the building itself on time. This would be announced on the voicemail. You could choose to come to the center by car, or you could wait for the bus. If you choose to come by car, please call us as soon as possible so that we can reroute the bus.
6. If you know your driveway or road is not accessible, please contact us and leave a voice mail message if no one is available. We do ask for your assistance in **maintaining** sidewalks, driveways, etc. so that we are able to **safely** pick up our participants.
7. If the driver feels it is not safe to get to your home and pick up you/your family member, we will call you to let you know.
8. In the event that we need to close early because of weather or other emergency, we will call each family member so you are aware that your loved one is coming home early. Please be sure that we have up to date current contact information.

Thank you for your patience and understanding as we get through another winter season. Should you have any questions or concerns, please feel free to call the center at 301-696-0808.